



Agenda
Jefferson County Board of Health

February 23rd, 2022
1:00 p.m.

Jefferson County Courthouse
311 S. Center Avenue, Room 205
Jefferson, WI 53549

Board Members

Kirk Lund, Chair; Dick Schultz, Vice-Chair; Maria Dabel, Secretary; Samantha LaMuro, R.T.; Don Williams, MD

- 1.** Call to Order
- 2.** Roll Call (establish a quorum)
- 3.** Certification of Compliance with the Open Meetings Law
- 4.** Approval of the Agenda
- 5.** Approval of Board of Health Minutes for October 20th, 2021 Meeting
- 6.** Communications
 - a. Resignation of Board Secretary- Maria Dabel
- 7.** Public Comment (Members of the Public who wish to address the Board on specific agenda items must register their request at this time)
- 8.** Review and Approval of Health Department Financial Report
- 9.** Update on COVID-19 Pandemic Response
- 10.** Discussion of the Public Health Program
 - a. Review of Statistics
 - b. Review of Communicable Disease Cases Reported
 - c. Staffing Update
 - i. Interim Health Officer/Director
 - ii. Public Health Program Manager
 - iii. Open Positions
 - WIC Administrative Assistant
 - Public Health Nurse
 - Licensed Practical Nurse
- 11.** Operational Update of the Environmental Health Program
 - a. Update of Concentrated Animal Feeding Operation (CAFO) Regulation in Jefferson County
- 12.** Update of the Public Health Preparedness Program
 - a. Avian Influenza Response Meeting
- 13.** Future Agenda Items
- 14.** Adjourn

Next Scheduled Meetings: April 20th, 2022

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 24 hours prior to the meeting so appropriate arrangements can be made.



Jefferson County Health Department

1541 Annex Road ♦ Jefferson, WI 53549
920-674-7275 (Phone) ♦ 920-674-7477 (FAX)
www.jeffersoncountywi.gov



Jefferson County Board of Health Minutes

October 20, 2021

Zoom meeting in Room 205 at Jefferson County Courthouse

Board Members

Kirk Lund, Chair; Dick Schultz, Vice-Chair; Maria Dabel, Secretary; Samantha LaMuro, R.T.; Don Williams, M.D.

1. **Call to Order:** Meeting was called to order by Lund at 1:00 p.m.
2. **Roll Call (establish a quorum):**
Board of Health Members Present: Kirk Lund, Chair (via Zoom); Dick Schultz, Vice-Chair; Maria Dabel, Secretary; Sam LaMuro, R.T.; Don Williams, M.D. **Quorum established per Scott.**
Others Present: Gail Scott, Director (via Zoom); Elizabeth Chilsen, Public Health Program Manager (via Zoom); Sandee Schunk, Recorder; Michele Schmidt, Administrative Assistant II; Samroz Jakvani, Epidemiologist (via Zoom); Tyler Kubicek, Environmental Health Specialist (via Zoom); Ben Wehmeier, County Administrator; Blair Ward, Corporation Counsel; Terri Palm, HR Director (via Zoom). Guests: Anita Martin; Supervisor Amy Rinard (via Zoom); Supervisor James Braugher (via Zoom); Mary Klein (via Zoom); Janet Foust, Ixonia; Lisa Fox, Helenville; Jan Johnstone, Jefferson; AJ Roedel, Lake Mills; Dyan Pasono, Ixonia; Nicci Gero, Lake Mills; Ashley Smith, Jefferson; Ed Cohen, Village of Summit; Kari Johnson (via Zoom); Cheryl Metcalf (via Zoom); Jeni Ebert (via Zoom); Tabitha (via Zoom); Niki (via Zoom); Whitney Devoes (via Zoom); Jennifer (via Zoom); Guest (via Zoom); Galaxy Tab A (via Zoom). Note: Other guests arrived while the meeting was in session and did not sign in.
3. **Certification of Compliance with the Open Meetings Law:** Ward certified compliance with the Open Meetings Law.
4. **Approval of the Agenda:** Motion by Schultz/Williams to move Agenda Item # 12 to after Agenda Item #7. Motion passed 5-0.
5. **Approval of Board of Health Minutes for July 21, 2021 Meeting:** Motion by Schultz/LaMuro to approve the minutes as written. Motion passed 5-0.
6. **Communications:** Scott reviewed the letter from State of Wisconsin Department of Health Services included in the meeting packet regarding the retirement and replacement of Gail Scott, Director/Health Officer in January 2022.
7. **Public Comment:** 5 guests provided comments on Agenda Item #10 "Update on COVID-19 Pandemic". 3 guests provided comments on Agenda Item #12a "Discussion of Concentrated Animal Feeding Operations (CAFOs)".
12. **Operational Update of the Environmental Health Program** (No report from Environmental Health staff.)
 - a. **Discussion of Concentrated Animal Feeding Operations (CAFOs):** Lund reviewed the materials included in the meeting packet and asked that discussion follow regarding Public Health's role in CAFOs. Discussion followed that regulations of CAFOs are a State Legislature issue. The Board of Health has no authority over this, as local control does not exist. It was decided to draft a letter at a future Board of Health meeting to those responsible at the DNR and State level regarding the waste management issues of CAFOs and concerns of citizens regarding the lack of oversight of CAFOs. Scott stated she will contact Health Officers at Rock and Green County Health Departments to request a template of letters/resolutions they have used in the past.
8. **Review of Health Department Financial Report:** Schunk reviewed the "August 2021 Statement of Revenue & Expense Report" included in the meeting packet. Scott reviewed the handout included in the meeting packet that shows new funding in the amount of \$884,900. Motion by Williams/LaMuro to approve the financial report. Motion passed 5-0.
9. **Health Department Strategic Plan Discussion:** Scott reported that input will be requested from Board of Health members and stakeholders in a survey for ways to rebuild Health Department services and programs. An internal plan is being worked on.
10. **Update on COVID-19 Pandemic:** Scott reported the latest data is included in the meeting packet and Jakvani reviewed the "COVID-19 Data Reports" for March 2020 – October 15, 2021. Those with questions may contact Jakvani directly via email outside of this meeting.
11. **Discussion of the Public Health Program**
 - a. **Review of Statistics:** Scott reviewed the handouts "Vaccine Usage Reports" included in the meeting packet.
 - b. **Review of Communicable Disease Cases Reported:** Scott reviewed the report included in the meeting packet. Scott reported that the National Guard will be increasing COVID testing with the location to be determined. Scott reported that COVID vaccinations are given at the Health Department by appointment only. Scott reported that Tuberculosis (TB) cases are up.
 - c. **Staffing Update Health Department:**
 - i. **New Position – Licensed Practical Nurse:** Scott reported on a partnership with Jefferson County Human Services to hire and share an LPN to work with Mental Health nursing and provide Health Department clinic duties. The position is budgeted in 2022.

- ii. **Upcoming Retirements:** Scott reported that she will be retiring on 01/21/2022 with 40 years working at the Health Department and Schunk will be retiring on 01/14/2022 with 32.5 years at the department. Wehmeier reported that a transition plan and the process to replace Scott's position will be shared with the Board of Health in the near future. Lund thanked both staff members for their years of service.
13. **Discussion of the Public Health Preparedness Program:** Scott reported involvement in the South Central Wisconsin Healthcare Emergency Readiness Coalition. Scott reported that an exercise on recovery - working with EMS, hospitals, Public Health, Emergency Management and medical providers to find regional needs regarding staffing issues at Long Term Care Facilities and medical facilities. There is a State program that facilities can contact to receive staffing assistance with the State funding 40% of the cost and the facility the other 60%. The first day this program was released...193 requests for assistance were filed. Scott reported that a Public Health Preparedness exercise is providing school-based mass immunization clinics for children to receive flu and childhood vaccines free of charge. No COVID vaccinations will be given at the school clinics. An "after-action" report will be completed after this exercise is completed.
14. **Future Agenda Items:** Schultz requested Scott report back with information about the CAFO templates for letters/resolutions received from Rock and Green County. Scott reported that she will attempt to contact those counties and pass the information received on to the new Health Department Director.
15. **Adjourn:** *Motion by Williams/Dabel to adjourn meeting at 2:32 p.m. Motion passed 5-0.*

Next Scheduled Meetings: Wednesday – January 19, 2022.

Minutes prepared by: Sandee Schunk Accountant II, Jefferson County Health Department and reviewed by Gail Scott, Director/Health Officer.

Vaccine Usage Report

Vaccination Period: 01/01/2021 to 12/31/2021

Provider Organization Name: Jefferson County Health Department

Group Name	Trade Name	Funding	<1	1	2	3-5	6	7-10	11-12	13-18	19-24	25-44	45-64	65+	Totals
COVID-19	Janssen COVID-19 Vaccine	PRIVATE	0	0	0	0	0	0	0	1	3	10	1	1	16
COVID-19	Janssen COVID-19 Vaccine	PUBLIC	0	0	0	0	0	0	0	27	126	778	1193	171	2295
COVID-19	Moderna COVID-19 Vaccine	PUBLIC	0	0	0	0	0	0	0	115	713	2401	3333	2806	9368
COVID-19	Pfizer COVID-19 (5-11Y)	PUBLIC	0	0	0	28	22	96	22	0	0	0	0	0	168
COVID-19	Pfizer COVID-19 Vaccine	PRIVATE	0	0	0	0	0	0	1	12	16	136	168	65	398
COVID-19	Pfizer COVID-19 Vaccine	PUBLIC	0	0	0	0	0	0	128	805	185	901	1093	2253	5365
DTP/aP - HepB - Polio	Pediarix	PUBLIC	6	1	1	1	0	0	0	0	0	0	0	0	9
DTP/aP - Hib - Polio	Pentacel	PUBLIC	0	1	0	0	0	0	0	0	0	0	0	0	1
DTP/aP - Polio	KINRIX	PUBLIC	0	0	0	6	1	0	0	0	0	0	0	0	7
HepA	Havrix-Adult	PUBLIC	0	0	0	0	0	0	0	0	0	0	0	1	1
HepA	Havrix-Peds 2 Dose	PUBLIC	0	0	0	8	1	1	1	1	0	0	0	0	12
HepB	Engerix-B Adult	PUBLIC	0	0	0	0	0	0	0	0	0	1	0	0	1
HepB	Engerix-B Peds	PUBLIC	0	0	0	0	0	1	3	4	0	0	0	0	8
Hib	PedvaxHIB	PUBLIC	5	2	1	4	0	0	0	0	0	0	0	0	12
HPV	Gardasil 9	PUBLIC	0	0	0	0	0	2	12	7	0	1	0	0	22
Influenza	FluLaval Quad, P-Free	PRIVATE	0	0	0	0	0	0	0	2	12	91	119	41	265
Influenza	FluLaval Quad, P-Free	PUBLIC	0	1	0	17	4	41	21	33	0	0	0	0	117
Influenza	FluLaval Quadrivalent	PRIVATE	0	0	0	0	0	0	0	1	2	2	1	0	6
Influenza	FluMist Quadrivalent	PUBLIC	0	0	0	9	4	16	5	8	0	0	0	0	42
Influenza	Fluzone Quad	PUBLIC	0	0	0	0	0	0	0	0	1	2	6	0	9
Meningo	Menactra	PUBLIC	0	0	0	0	0	0	4	1	0	0	0	0	5
Meningo	Menveo	PUBLIC	0	0	0	0	0	0	8	7	0	0	0	0	15
Meningo B	Bexsero	PUBLIC	0	0	0	0	0	0	0	1	0	0	0	0	1
MMR	MMR II	PUBLIC	0	2	1	11	0	3	1	5	2	2	1	0	28
Pertussis/Tdap - Td	Boostrix	PUBLIC	0	0	0	0	0	5	21	7	3	4	6	11	57
Pneumococcal	Prevnar 13	PUBLIC	7	3	1	0	0	0	0	0	0	0	0	0	11
Polio	IPOL	PUBLIC	0	0	0	7	0	3	2	6	0	0	0	0	18
Rotavirus	ROTARIX	PUBLIC	5	0	0	0	0	0	0	0	0	0	0	0	5
Td	Td	PUBLIC	0	0	0	0	0	0	0	0	0	0	0	4	4
Varicella	Varivax	PUBLIC	0	2	1	15	1	6	2	10	2	2	0	0	41
Totals:			23	12	5	106	33	174	231	1053	1065	4331	5921	5353	18307
Client Counts:			4	3	1	50	21	118	120	593	648	2625	3575	2786	10544



Wisconsin Department of Health Services
Division of Public Health
PHAVR - WEDSS

County Board of Health Report

Jurisdiction: Jefferson County

Create Date: 1/1/2021 to 12/31/2021

Disease	Confirmed	Probable	Suspect	Not A Case	Total
CORONAVIRUS, NOVEL 2019 (COVID-19)	5591	1201	225	17793	24810
PERTUSSIS (WHOOPING COUGH)	0	0	4	367	371
CHLAMYDIA TRACHOMATIS INFECTION	162	0	0	0	162
INFLUENZA-ASSOCIATED HOSPITALIZATION	2	0	0	110	112
HEPATITIS C, CHRONIC	9	1	13	36	59
LYME LABORATORY REPORT	0	6	43	4	53
GONORRHEA	34	0	0	2	36
CORONAVIRUS, NOVEL 2019 (COVID-19) REINFECTION INVESTIGATION	3	2	20	1	26
CAMPYLOBACTERIOSIS	14	5	0	2	21
HEPATITIS B, CHRONIC	0	0	2	19	21
VARICELLA (CHICKENPOX)	1	0	0	20	21
E-COLI, ENTEROPATHOGENIC (EPEC)	6	3	11	0	20
INFLUENZA	0	0	4	14	18
SALMONELLOSIS	9	6	0	0	15
SYPHILIS REACTOR	0	1	0	10	11
CRYPTOSPORIDIOSIS	7	1	2	0	10
TUBERCULOSIS, LATENT INFECTION (LTBI)	4	0	6	0	10
STREPTOCOCCAL DISEASE, INVASIVE, GROUP B	8	0	0	1	9
TUBERCULOSIS, LTBI - LABORATORY RESULTS ONLY	0	0	4	4	8
CARBON MONOXIDE POISONING	4	0	2	1	7

E-COLI, SHIGA TOXIN-PRODUCING (STEC)	4	3	0	0	7
HEPATITIS A	1	0	0	5	6
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	5	0	0	1	6
ANAPLASMOSIS, A. phagocytophilum	2	0	0	3	5
LEGIONELLOSIS	5	0	0	0	5
HAEMOPHILUS INFLUENZAE, INVASIVE DISEASE	2	0	0	2	4
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	3	0	1	0	4
ANIMAL BITE	0	0	2	1	3
BLASTOMYCOSIS	2	0	0	1	3
E-COLI, ENTEROTOXIGENIC (ETEC)	2	1	0	0	3
MUMPS	0	0	1	2	3
TOXOPLASMOSIS	0	0	0	3	3
TRANSMISSIBLE SPONGIFORM ENCEPHALOPATHY (TSE)	0	1	2	0	3
ARBOVIRAL ILLNESS, WEST NILE VIRUS, Unspecified	0	0	1	1	2
EHRlichiosis, E. chaffeensis	0	1	1	0	2
HISTOPLASMOSIS	1	0	0	1	2
MULTISYSTEM INFLAMMATORY SYNDROME IN CHILDREN (MIS-C)	1	0	0	1	2
PARAPERTUSSIS	0	0	0	2	2
RUBELLA	0	0	0	2	2
STREPTOCOCCAL INFECTION, OTHER INVASIVE	1	0	0	1	2
TUBERCULOSIS	1	0	0	1	2
ARBOVIRAL ILLNESS, JAMESTOWN CANYON, Unspecified	0	0	0	1	1
ARBOVIRAL ILLNESS, ZIKA VIRUS	0	0	0	1	1
BABESIOSIS	0	0	0	1	1
GIARDIASIS	1	0	0	0	1

HEPATITIS C, ACUTE	0	0	1	0	1
HEPATITIS E, ACUTE	0	0	0	1	1
MEASLES (RUBEOLA)	0	0	0	1	1
Q FEVER, unspecified	0	0	0	1	1
SHIGELLOSIS	1	0	0	0	1
SPOTTED FEVER GROUP RICKETTSIOSIS, UNDETERMINED	0	0	0	1	1
STREPTOCOCCAL DISEASE, INVASIVE, GROUP A	1	0	0	0	1
SYPHILIS, PRIMARY	0	1	0	0	1
SYPHILIS, SECONDARY	0	1	0	0	1
SYPHILIS, UNKNOWN DURATION OR LATE	0	1	0	0	1
YERSINIOSIS	0	1	0	0	1
Total	5887	1236	345	18418	25886

Default Filters: 'State' EQUAL TO 'WI'

Public Health Statistics 2021													
Public Health Statistics	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Childhood Lead Division													
In House Screening	1	0	5	4	2	11	10	15	4	1	0	0	53
County Wide Blood Lead Level Screenings	33	50	50	53	51	66	43	50	44	42	28	32	542
Case Managed Blood Lead Level (>10ug/dl)	0	1	1	1	1	0	0	0	1	0	0	1	6
Case Managed Blood Lead Level (5-9mcg/dl)	1	0	2	1	4	1	0	3	3	1	1	1	18
Maternal and Child Health Division													
PHN Well Water Samples	0	0	1	2	0	2	0	3	4	0	0	1	13
Car Safety Seat Inspections	1	2	3	1	5	8	3	5	4	1	11	4	48
Cribs for Kids/Safe Sleep	0	1	0	1	0	0	0	1	0	0	0	1	4
Prenatal Care Coordination	0	0	0	0	0	0	0	0	0	0	0	0	0
First Breath Enrollees	0	0	0	0	0	0	0	0	0	0	0	0	0
Talk Read Play Visits	0	0	0	0	0	0	0	0	0	1	0	0	1
ASQ Screenings	0	0	0	0	0	0	0	0	0	0	0	0	0
Healthy Smile Referrals	0	0	0	0	0	0	0	0	0	0	0	0	0
Flouride Varnish Contacts	0	0	0	0	0	0	0	0	0	0	0	0	0
WIC Caseload Average	1049	1027	1015	994	983	976	961	958	950	957	954	945	n/a
WIC Breastfeeding Peer Support Visits	61	45	63	76	65	67	56	67	79	105	85	90	859
Community Health Division													

Public Health Statistics 2021													
Public Health Statistics	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
Jail Immunizations	0	0	0	0	0	0	0	0	0	0	0	0	0
Hearing and Vision Screenings	0	0	0	0	0	0	0	0	1	0	0	0	1
School Consultations	0	0	0	0	0	0	0	2	1	1	2	2	8
Headstart Care Plans	0	0	2	1	0	2	0	16	11	2	2	2	38
Communicable Diseases Division													
Communicable Diseases Confirmed	740	225	265	270	127	49	118	451	621	579	1043	1458	5946
Total Case Investigations	267	1179	160	192	114	37	96	363	587	398	553	528	3474
Outbreaks													
Total STIs	26	18	15	19	15	19	15	23	9	11	16	10	196
Specimen Submission for Rabies	0	3	2	5	7	9	1	8	0	1	2	1	39
Mental Health/Substance Misuse Division													
Mental Health CSP Visits	55/62	58/66	83/95	59/65	59/63	83/93	68/73	81/85	61/64	60/69	90/99	79/84	836/918
Mental Health Injections	7	6	7	12	7	4	8	12	13	18	12	14	120
Vivitrol Injections	1	1	1	3	1	7	6	3	4	4	2	5	38
Clinical Services Division													
Immunizations Given	7	6	14	5	18	7	8	53	35	116	145	15	429
Immunization Clients	2	3	7	3	9	5	3	20	15	56	125	5	253
Pregnancy Tests	0	0	0	0	0	0	0	0	3	1	0	2	6
TB Skin Tests Placed	7	8	6	6	9	15	6	14	14	5	3	5	98

Public Health Statistics 2021													
Public Health Statistics	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
TB Skin Tests Read	7	9	5	7	9	10	10	14	16	4	2	11	104

Jefferson County Health Department - Statement of Revenues & Expenditures:

01/01/2021 - 11/30/2021	YTD Actual	Prorated Budget	Annual Budget	YTD Budget Variance
REVENUE:				
Total WIC	\$ 321,342.93	\$ 310,312.32	\$ 337,296.00	\$ 11,030.61
Public Health Fee for Service	\$ 52,859.50	\$ 121,555.92	\$ 132,126.00	\$ (68,696.42)
Public Health Grant Income	\$ 1,111,472.15	\$ 208,290.76	\$ 226,403.00	\$ 903,181.39
Total Public Health	\$ 1,164,331.65	\$ 329,846.68	\$ 358,529.00	\$ 834,484.97
Total Income	\$ 1,485,674.58	\$ 640,159.00	\$ 695,825.00	\$ 845,515.58
EXPENSE:				
WIC 4201 - 420109	\$ 290,214.21	\$ 282,409.64	\$ 306,967.00	\$ 7,804.57
WIC Fit Family 4202	\$ 18,667.53	\$ 16,521.36	\$ 17,958.00	\$ 2,146.17
WIC Peer Counselor 4203-420309	\$ 12,461.19	\$ 11,381.32	\$ 12,371.00	\$ 1,079.87
Total WIC	\$ 321,342.93	\$ 310,312.32	\$ 337,296.00	\$ 11,030.61
Public Health = Tax Levy Supported Expenses	\$ 631,599.71	\$ -		\$ 631,599.71
Public Health Grants	\$ 1,157,740.96	\$ 152,631.68	\$ 165,904.00	\$ 1,005,109.28
Public Health Fee-for-Service	\$ 34,620.13	\$ 49,774.76	\$ 54,103.00	\$ (15,154.63)
Total Public Health	\$ 1,823,960.80	\$ 202,406.44	\$ 220,007.00	\$ 1,621,554.36
Total Expense	\$ 2,145,303.73	\$ 512,718.76	\$ 557,303.00	\$ 1,632,584.97
2021 SUMMARY				
Total 2020 Income YTD:	\$ 1,485,674.58	\$ 640,159.00	\$ 695,825.00	\$ 845,515.58
2021 County Tax Levy Applied - ORG 4115:	\$ 801,026.42	\$ 801,026.42	\$ 873,847.00	\$ -
Total 2021 Revenue:	\$ 2,286,701.00	\$ 1,441,185.42	\$ 1,569,672.00	\$ 845,515.58
Total 2021 Expense:	\$ 2,145,303.73	\$ 512,718.76	\$ 557,303.00	\$ 1,632,584.97
2021 Annual Activity (Revenue vs. Expenses) as of 11/30/2021	\$ 141,397.27		\$ 1,012,369.00	